

Andover Village
Council Meeting
(12 December 2023)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 12 December 2023 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Gerald DiBell
Solicitor Richard B. Kotila
Village Administrator Richard Mead
Village Fiscal Officer Cathryn A. Williams
Police Chief Christopher Baker
Zoning Inspector Lara Reibold
Councilmembers: Leo Crouch
 Raymond French
 G. Randy Gentry
 Margo Hornyak
 E. Curt Williams

ABSENT

Councilmember Richard K. Orahood

VISITORS

Lillian Brooke
Ryan Buie, A.V.F.D. President-Elect
Matthew Bush
Teresa Crouch
Christy Davis
Glenn Day
Brooke DiBell
Cindy Hussing
Christopher Newcomb
Alicen Limestoll
Barb Steel
Beth Swartz
Warren Dillaway, *The Star Beacon*
Corinne Schoren, *The News*

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council minutes for 14 November 2023
2. Bills
3. Mayor's report
4. Fiscal officer's report

5. Administrator's report
6. Police chief's report
7. Zoning inspector's report
8. Andover Union Cemetery Board minutes from 28 September 2023 and 26 October 2023

INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. Council minutes for 14 November 2023. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
3. Bills. It was moved to approve payment of the bills presented in the amount of \$42,663.09 and to allow the fiscal officer to pay additional bills which will come due in December. Discussion. Motion carried.

VISITORS.

1. Firefighting Agreement. Ryan Buie asked for clarification on sections of the proposed Firefighting Agreement between the village and the Andover Volunteer Fire Department. Mr. Kotila will make several minor changes as Mr. Buie suggested. Mr. Kotila also reviewed some of the changes requested by AVFD, including that the term of the agreement will be for two years instead of five. Council agreed to the changes.

Mr. Buie provided council with various data on AVFD responses to the village and surrounding townships over the last four years. Councilmember Williams thanked him for the information.

2. Payment portal for utility bills. Christy Davis asked if a payment portal could be added to the village website for customers to easily pay their water & sewer bills. The administrator said there are already several ways to pay the utility bills, but a payment portal will be considered since that is the way many people prefer to pay bills.

RECOGNITION. The following officers were recognized for their service to the Village.

1. Councilmember Leo Crouch. The mayor presented outgoing councilmember Leo Crouch with a Mayoral Proclamation and plaque for his 11 years of service as a councilmember.
2. Mayor Gerald DiBell. Mayor DiBell read a prepared statement thanking council and the village officers for the support they provided to him during his term as mayor, which ends on 31 December 2023. Councilmember Williams presented him with a plaque and thanked him for his service to the village, both as mayor and as a councilmember.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon their reports and other matters noted.

MAYOR

1. Mayor's report. For the month of November, the village received \$404.00 in fines from the Andover Mayor's Court.

POLICE

1. Armored Military Personnel Carrier (AMPC). The police chief said the village-owned AMPC was deemed military surplus and transferred to the Ashtabula County SWAT team.

COMMITTEES.

No committee reports were presented.

LEGISLATION. The titles of the following legislation were presented for council's consideration.

1. **Resolution No. 2023-19-R**, a resolution authorizing either the Andover Village Administrator or the Mayor to apply to the Ohio Public Works Commission for funding for the water tower rehabilitation project under the State Capital Improvement Program and/or Local Transportation Improvement Program, authorizing the mayor to enter into a contract and complete all necessary forms and documents, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
2. **Resolution No. 2023-23-R**, a resolution accepting the proposal of Holiday Camplands Association, Inc. and Lake Village Club, Inc. for water services agreements, authorizing the Andover Village Administrator to enter into contracts in accordance with the terms of the proposals, waiving the automatic user charge increase for 2023, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
3. **Resolution No. 2023-25-R**, a resolution authorizing the Andover Village Mayor and Administrator to execute an annexation agreement with Andover Country Meadows, LLC, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
4. **Resolution No. 2023-26-R**, a resolution authorizing the Andover Village Mayor and Administrator to execute an annexation agreement with the owners of property who seek to annex their property to the village and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
5. **Resolution No. 2023-27-R**, a resolution authorizing the Andover Village Administrator to execute a petition to annex into the village 4 acres of real property owned by the village but located in Andover Township, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
6. **Resolution No. 2023-28-R**, a resolution authorizing the village administrator to enter into a contract with The Andover Volunteer Fire Department, Inc. for fire protection services for Andover Village and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
7. **Ordinance No. 2023-29-O**, an ordinance approving, adopting, and enacting the 2023 edition of the Ohio Basic Code as the Andover Municipal Code, publishing the enactment of new matters, repealing Ordinance No. 2022-11-O, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.

NEW BUSINESS.

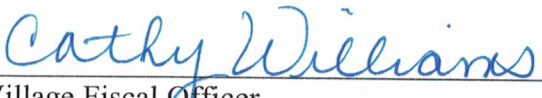
1. Thank you letter. The administrator received a letter from a property owner thanking him for arranging for the removal of 2 maple trees which were located within the 60 foot road right-of-way in front of his property on West Main Street.
2. December work session. Councilmember Williams cancelled the December work session.

OLD/UNFINISHED BUSINESS.


There was no old business.

EXECUTIVE SESSION. It was moved to enter an executive session at 7:31 p.m. to discuss imminent litigation. Motion carried. The mayor reconvened the meeting at 8:25 p.m.

ADJOURNMENT. It was moved at 8:26 to adjourn. Motion carried.



Village Fiscal Officer



Mayor