

VILLAGE OF ANDOVER

134 Maple Street PO Box 126, Andover, OH 44003
Phone: 440-293-4747 Fax: 440-293-4878
www.andovervillage.com

BUSINESS LICENSE APPLICATION AND FEES

Is your business subject to a commercial fire inspection? Yes ☐ No ☐

Is your business subject to residential(rental) fire inspection? Yes ☐ No ☐

Application fees: w/rentals-\$100 plus subject to any additional fees or inspections from Ashtabula County

NO person or company shall operate a short-term rental after January 31st without a license. Violators will be prosecuted.

An approved license must be always posted on your premises. You **must** complete and obtain a business license if you operate a short term rental in any capacity within the Village of Andover, including but not limited to hotel, lodging and rentals whether on a daily, weekly, monthly or an annual basis. A separate license is required for each business, and must be accompanied by a separate fee.

All applicable forms **must** be completed and submitted prior to approval of the license application.

Name of Applicant: _____

E-Mail Address: _____

Name of Business: _____ EIN (Federal ID): _____

Is business a Corporation: ☐ LLC: ☐ Sole Proprietor: ☐ Partnership: ☐ Other: ☐ _____

Local Business address: _____ Phone: _____

Owners address: _____ Phone: _____

(Please list all addresses of all rental property on a separate page)

NAME OF PARTNERS & OFFICERS

ADDRESS

PHONE

All applicants:

Garbage Hauler: ☐ Dresnek ☐ Sunburst ☐ Waste Management ☐ Other _____ (list)

Local Manager: _____ Phone: _____

Describe Business: _____

Number of employees last year: ☐

Number of employees this year: ☐

Applicant's vendor license number: _____

If you have **not** previously provided a copy of your vendor's license, please include one with your application, or County Occupancy Permits.

For rental applicants (Landlords):

Do you provide garbage service for your tenants? ☐ Yes ☐ No

Please Note: For those renting seasonally and 30 days or less, Village and County Bed tax Regulations apply.

Effective _____, any person who applies for and obtains a business license for the purpose of renting a dwelling unit for residential purposes shall be deemed to have implied their consent to an inspection of the premises for minimum rental standards as set forth in Ordinance _____.

Under penalties of perjury, I hereby certify that all of the information is truthful and accurate. I acknowledge my duty to:

- 1) Register with Regional Income Tax Agency (RITA) for tax filings/payments. (Phone 800-860-7482)
- 2) File and pay local income tax for Ashtabula County.
- 3) File and pay all taxes per Federal, State, and Local laws.
- 4) Update any business license application information as it changes.

Signature of Applicant

Choose: Hotel Motel Other Lodging Rental