

Andover Village  
Council Meeting  
(14 May 2024)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 14 May 2024 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Lillian Brooke  
Village Administrator Richard Mead  
Village Fiscal Officer Cathryn A. Williams  
Zoning Inspector Lara Reibold  
Councilmembers:     Raymond French  
                                 G. Randy Gentry  
                                 Margo Hornyak  
                                 Alicen F. Limestoll  
                                 Richard K. Orahood  
                                 E. Curt Williams

ABSENT

Solicitor Christopher Newcomb  
Police Chief Christopher Baker

VISITORS

Barb Steel  
Cindy Hussing  
Lydia Bartholow  
Glen Day  
Warren Dillaway, *The Star Beacon*  
Nancy Logan, Andover Public Library  
Corinne Schoren, *The News*  
Christy Davis  
Catherine Sweeney

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for 9 April 2024
2. Bills
3. Solicitor's report
4. Mayor's report
5. Fiscal officer's report
6. Police chief's report
7. Zoning inspector's report

8. Council work session minutes for 24 April 2024
9. Andover Union Cemetery Board minutes for 28 March 2024

#### INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. Minutes for the 9 April 2024 council meeting. No corrections or changes were necessary. Councilmember Orahood moved to approve the minutes of the meeting. Councilmember Hornyak seconded the motion. Motion carried.
3. Bills. Councilmember Williams moved to approve payment of the bills presented in the amount of \$33,342.94 and to allow the fiscal officer to pay additional bills which will come due in May. Councilmember Orahood seconded the motion. Discussion. Motion carried.

#### VISITORS.

1. Citizen of the Year. Lara Reibold, President of the Pymatuning Area Chamber of Commerce, announced that Councilmember Alicen Limestoll was selected for the *Brenda Merrill Award* (Citizen of the Year). An awards breakfast will be held on Tuesday, 21 May 2024 at 8:00 a.m. at the Andover Showplace. The mayor and council congratulated Alicen on the achievement.
2. Simply Christmas. Barb Steel, member of the Simply Christmas committee, announced a fund raiser reverse raffle and pasta dinner on 19 July 2024 at the Williamsfield Community Center. The mayor agreed to her request to do the countdown to the tree lighting at the Simply Christmas event.
3. Outdoor flea market. Eagles Aerie will be holding an outdoor flea market on Saturday, 25 May 2024. No permit is needed.
4. Greenway bike trail. Lydia Bartholow, who is a lifelong bicyclist, presented suggestions about

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

#### MAYOR

1. Mayor's report. For the month of April, the village received \$263.00 in fines from the Andover Mayor's Court.

#### FISCAL OFFICER

1. Financial audit. The fiscal officer said the 2022-2023 financial audit is being finalized and the preliminary audit report is available for review.
2. Bank accounts change. The fiscal officer, who retires at the end of May, asked that her name be removed from all village accounts at the Andover Bank, effective 1 June 2024, and the new fiscal officer, Patricia Hale, be added as the general custodian and signer of all 5 village accounts. Councilmember Williams moved to remove Cathy Williams as the general custodian / signer for all accounts and to add Patricia Hale as the general custodian / signer of all village accounts at the Andover Bank. Councilmember Orahood seconded the motion. Motion carried.

#### ADMINISTRATOR

1. Chestnut Street pothole. The administrator said the pothole on Chestnut Street will be repaired when school year is done and there is no bus traffic.

#### Zoning

1. Office hours. The zoning inspector will temporarily change her 8:00 – 4:00 office hours from Thursday to Wednesday.

COMMITTEES. The following committees reported upon their deliberations and made the recommendations noted.

#### COUNCIL WORK SESSION.

There were no recommendations.

LEGISLATION. The mayor read the title of the following legislation presented for council's consideration.

1. 1<sup>st</sup> Reading, **Ordinance No. 2024-20-O**, an ordinance amending all prior income tax ordinances of the Village of Andover effective May 1, 2024 incorporated with Exhibit "A" attached hereto and not declaring an emergency. Councilmember Orahod moved to waive the 3 readings. Councilmember Williams seconded the motion. Motion carried. Discussion. Councilmember Williams made a motion to act. Councilmember Orahod seconded the motion. Motion carried.
2. 1<sup>st</sup> Reading, **Ordinance No. 2024-21-O**, an ordinance approving the real estate purchase agreement between Andover Village and Robert L. Harvey, Sr. for the purchase of adjacent real estate located in the South Park Estates subdivision for usage and combination of lands at the John R. Overly recreation park and Ohio Avenue ballfields and not declaring an emergency. Councilmember Orahod moved to waive the 3 readings. Councilmember Limestoll seconded the motion. Motion carried. Discussion. Councilmember Gentry made a motion to act. Councilmember Williams seconded the motion. Motion carried.
3. 1<sup>st</sup> Reading, **Ordinance No. 2024-22-O**, an ordinance approving execution of the quit-claim deed for Andover Village regarding the split of real estate purchased from Robert L. Harvey, Sr. for combination with the Ohio Avenue ballfields and not declaring an emergency. Councilmember Williams moved to waive the 3 readings. Councilmember Orahod seconded the motion. Motion carried. Discussion. Councilmember Williams made a motion to act. Councilmember Limestoll seconded the motion. Motion carried.

#### NEW BUSINESS.

1. AED's. Councilmember Williams said the Pymatuning Area Youth Organization (PAYO) are requesting that the AED units purchased by the village for them be mounted outside the concession stand in a weatherproof cabinet. The administrator will research what is available and what exactly PAYO needs.

#### UNFINISHED/OLD BUSINESS.

1. Helipad. The administrator will meet with a representative of University Hospitals to discuss the use of the lights for the life-flight helicopter landing pad located at the old emergency room.

ADJOURNMENT. At 7:28 Councilmember Williams moved to adjourn. Councilmember Gentry seconded the motion.

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Village Fiscal Officer

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Mayor