

Andover Village
Council Meeting
(18 November 2025)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 18 November 2025 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Lillian Brooke

Village Administrator Richard Mead

Village Fiscal Officer Cathryn A. Williams

Police Chief Christopher Baker

Zoning Inspector Lara Reibold

Solicitor Christopher Newcomb

Councilmembers by roll call: Gerald "Jerry" DiBell - absent

G. Randy Gentry - present

Margo Hornyak – absent

Alicen Limestoll - present

Richard K. Orahood - present

E. Curt Williams – present

VISITORS

Raymond "Buddy" French

Gene & Becky Nipple

Bob Swartz

Members of the Andover Volunteer Fire Department (AVFD):

Ryan Buie

Matthew Bush

Dylan Dean

Herb Dean

Alexis Mason

Bryan Sweezy

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for 14 October 2025
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning inspector's report

8. Council work session minutes for 29 October 2025

INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. Council minutes for 14 October 2025. Since no corrections or changes were necessary, Councilmember Gentry moved to approve the minutes as submitted. Councilmember Orahood seconded the motion. Councilmember Gentry; yes. Councilmember Orahood; yes. Councilmember Williams; yes. Councilmember Limestoll; yes.
3. Bills. Councilmember Williams moved to approve payment of the bills submitted and to allow the fiscal officer to pay additional bills which will come due in November. Councilmember Gentry seconded the motion. Councilmember Williams; yes. Councilmember Gentry; yes. Councilmember Limestoll; yes. Councilmember Orahood; yes.

VISITORS.

1. Firefighting Agreement. Ryan Buie presented council with the firefighting agreement for 2026-2027. He said there were no changes from the current agreement other than the dates.
2. AVFD elections. Ryan Buie said the AVFD held its election of officers. The following are the 2026 newly elected officers:
 - President: Bryan Sweezy
 - Vice-President: Ben Hogle
 - Fire Chief: Matthew Bush
 - Asst. Fire Chief: Kevin Strauser
 - Treasurer: Alexis Mason
 - Secretary: Chris Babb
3. AVFD report. Matthew Bush provided the group with a comprehensive year-to-date *Incident Statistics* report of activity of the fire department.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. For the month of October, the village received \$305.00 in fines from the Andover Mayor's Court.

COMMITTEES. The following committee reported upon its deliberations and made the recommendation noted.

COUNCIL WORK SESSION.

1. Minutes from 29 October 2025. Cancel work sessions. The group agreed to cancel the November and December work sessions since both dates fell on holidays.
2. Vacation buy-back. It is recommended that full-time police officers be permitted to be reimbursed for up to 40 hours of vacation hours when/if those hours would otherwise be lost.

CORRESPONDENCE

1. America 250 celebration. The fiscal officer received an email from the Family Americana Arcade committee for the America 250 – Ashtabula County 4th of July Festival for 2026. They would like local participation to host a booth providing games and/or activities for the event. Information is available for booth ideas.

LEGISLATION. The following titles of legislation were presented for council's consideration.

1. **Resolution No. 2025-20-R**, a resolution adopting a cybersecurity policy for the Village of Andover and not declaring an emergency. Councilmember Williams moved to table the resolution so the solicitor may gather more information on what must be included in the contents of the resolution. Councilmember Orahood seconded the motion. Councilmember Williams; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Limestoll; yes. Motion carried.
2. **Ordinance No. 2025-22-O**, an ordinance establishing new water and sewer rates and water and sewer billing procedures for the Village of Andover specifically for water and sewer rates issued against non-resident account holders receiving water and sewer services from the Village of Andover and not declaring an emergency. Councilmember Williams moved to accept the 2nd reading and to move the ordinance to a 3rd reading. Councilmember Orahood seconded the motion. Councilmember Williams; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Limestoll; yes. Motion carried.
3. **Ordinance No. 2025-23-O, Temporary Appropriations**, an ordinance to make temporary appropriations for the current expenses and other expenditures of Andover Village during fiscal year ending 31 December 2026, and repealing Ordinance No. 2025-4-O on 1 January 2026. Councilmember Limestoll moved to accept the 1st reading and move the ordinance to a 2nd reading. Councilmember Orahood seconded the motion. Councilmember Limestoll; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Motion carried.
4. **Resolution No. 2025-24-R**, a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. Councilmember Orahood moved to accept the 1st reading and to move the resolution to a 2nd reading. Councilmember Limestoll seconded the motion. Councilmember Orahood; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Gentry; yes. Motion carried
5. **Ordinance No. 2025-25-O**, an ordinance repealing and replacing all prior ordinances and/or resolutions establishing the salaries, wages, and employment benefits of the Andover Village employees, effective October 26, 2025 and fully incorporating the attached Exhibit "A" & "B" wage scale attached hereto and declaring an emergency. Councilmember Williams moved to accept the 1st reading and to move the ordinance to a 2nd reading. Councilmember Gentry seconded the motion. Councilmember Williams;

yes. Councilmember Gentry; yes. Councilmember Orahood; yes. Councilmember Limestoll; yes. Motion carried.

6. **Resolution No. 2025-26-R**, a resolution of the Village of Andover establishing and annual fee of \$500 assessed to the Pymatuning Area Youth Organization (PAYO) to be paid to the Village of Andover prior to the start of the youth baseball season commencing fiscal year 2026 and not declaring an emergency. Councilmember Gentry moved to accept the 1st reading and to move the resolution to a 2nd reading. Councilmember Orahood seconded the motion. Councilmember Gentry; yes. Councilmember Orahood; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Motion carried.

NEW BUSINESS.

There was no news business.

OLD /UNFINISHED BUSINESS.

There was no old business.

ADJOURNMENT. Councilmember Williams moved to adjourn the meeting at 7:19 p.m. Councilmember Limestoll seconded the motion. Councilmember Williams; yes. Councilmember Limestoll; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Motion carried.

Catly Williams
Fiscal Officer

Julian Brook
Mayor