

**Andover Village**  
**Council Meeting**  
(11 July 2023)

The regular meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 11 July 2023 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

**IN ATTENDANCE.**

**VILLAGE OFFICERS**

Mayor Gerald DiBell  
Solicitor Richard B. Kotila  
Village Administrator Richard W. Mead  
Police Chief Christopher J. Baker  
Zoning Inspector Lara Reibold  
Councilmembers:     Leo Crouch  
                              Raymond C. French  
                              G. Randy Gentry  
                              Margo Hornyak  
                              Richard K. Orahood

**ABSENT**

Village Fiscal Officer Cathryn A. Williams  
Councilmember E. Curt Williams

**VISITORS**

Bob Swartz  
Beth Swartz  
Rob Inman  
Teresa Crouch  
Warren Dillaway, *The Star Beacon*  
Glenn Day  
Nancy Logan

**MINUTES AND REPORTS.** The following minutes and reports were presented for council's review prior to the meeting.

1. Council minutes for 13 June 2023
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning inspector's report

8. Andover Union Cemetery Board minutes for 25 May 2023
9. Village calendar for August

#### INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. In the absence of the fiscal officer, the mayor asked the solicitor to take minutes of the meeting.
3. Council minutes for 13 June 2023. It was moved to approve the minutes as submitted. Motion carried.
4. Bills. It was moved to approve payment of the bills presented in the amount of \$85,867.22. Motion carried.

#### VISITORS.

1. Andover Public Library. Director Nancy Logan thanked council for the donation of the AED unit and she thanked the administrator for his help with the library's Storybrook Trail. She explained that the trail will be paid for entirely from grants and donations. No levy money will be used.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

#### MAYOR

1. Mayor's report. For the month of June, the village received \$563.00 in fines from the Andover Mayor's Court.

#### FISCAL OFFICER

1. Fiscal officer's report. The fiscal officer could not attend tonight's meeting. The mayor noted that if any councilmembers have questions about the report, they should contact her.

#### ADMINISTRATOR

1. Administrator's report. The administrator added that the new service truck for Camplands Water has been ordered and should arrive in a few weeks.

#### POLICE CHIEF

1. Police chief's report. The new webcam on the Public Square is now in service and can be accessed by the public on the village website. Cameras have also been installed at the John R. Overly Recreation Park and are working well. Those cameras are only for the use of the village, to curtail vandalism at the park.

#### ZONING INSPECTOR

1. Zoning inspector's report. The new occupancy permit process as applied to bed and breakfast inns was discussed. The solicitor explained that an AirBnB would be classified

as a bed and breakfast inn under the zoning ordinance. A permit will be required each time the residents of a bed and breakfast inn change. A number of factors need to be considered. It was agreed that this matter will be discussed in more detail at a council work session.

VILLAGE COMMITTEES. No committee reports were presented.

NON-VILLAGE COMMITTEES. The following minutes were submitted for council's review.

ANDOVER UNION CEMETERY BOARD

1. Minutes for 25 May 2023.

CORRESPONDENCE. The administrator received a letter from Village Secretary Joyce Ermansons, announcing her retirement on 30 September 2023. The search for a replacement will begin soon.

LEGISLATION. The mayor read the title of the following legislation presented for council's consideration.

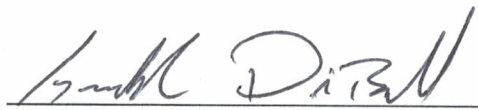
1. **Ordinance No. 2023-14-O**, an ordinance establishing the fees and costs to be charged for filing applications and appeals under the Andover Zoning Ordinance, establishing procedures pertaining to the fees and costs, and repealing Ordinance No. 2022-34-O. It was moved to accept the 2d reading. Motion carried. The ordinance will move to a 3d reading.

NEW BUSINESS. No new business was discussed.

UNFINISHED BUSINESS. No unfinished business was discussed.

ADJOURNMENT. It was moved at 7:24 p.m. to adjourn. Motion carried.

  
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Village Fiscal Officer

  
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Mayor