

**Andover Village
Council Meeting
(11 January 2022)**

A joint meeting of the Andover Village Council and the Andover Township Trustees was called to order at 7:00 p.m. on Tuesday, 11 January 2022 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Gerald DiBell
Village Fiscal Officer Cathryn A. Williams
Solicitor Richard B. Kotila
Police Chief Christopher Baker
Zoning Inspector Fredrick L. Border, Jr.
Councilmembers: Leo Crouch
 Raymond French
 Margo Hornyak
 Richard K. Orahood
 E. Curt Williams

TOWNSHIP OFFICERS

Fiscal Officer Karen Chapman
Trustees: Glenn Day
 Bill French

ABSENT

Village Administrator Richard Mead
Councilmember G. Randy Gentry

VISITORS

John Teny, Andover Volunteer Fire Department (AVFD)
Ryan Buie, President, AVFD
Mark Gray, Coach for Pymatuning Valley (PV) youth football
Tim Campbell, President, PV Youth Football
Teacha & Trenton Campbell
Cody Wilson & Karen Ganelli, Isabella & Remington, PV youth football

INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. Oaths of office. Councilmembers Raymond "Buddy" French, Margo Hornyak, Richard Orahood, and E. Curt Williams were sworn into office by the solicitor, for new four-year terms as councilmembers.

JOINT MEETING.

1. A.U.C.B. appointment. It was moved to appoint Margo Hornyak as the Andover Village member to the Andover Union Cemetery Board for the 1 January 2022 through 31 December 2024 term. Motion carried.

ADJOURNMENT. There being no further business to be addressed by the combined group, it was moved at 7:02 p.m. to adjourn the joint meeting. Motion carried. Trustees Day and French remained in the audience.

The regular meeting of the Andover Village Council convened at 7:02 p.m.

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for the 14 December 2021
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Police chief's report
6. Zoning inspector's report
7. Utilities Committee minutes for 4 January 2022
8. Andover Union Cemetery Board minutes for 28 October 2021

INTRODUCTORY MATTERS.

1. Council minutes for the 14 December 2021. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
2. Bills. It was moved to approve payment of the bills presented in the amount of \$123,674.15 and to allow the fiscal officer to pay additional bills which will come due in January. Discussion. Motion carried.

ORGANIZATIONAL MEETING MATTERS.

1. Handbook. It was moved to adopt the Andover Handbook (Rules and Regulations Governing Andover Village) to govern the actions of council and those of the officers and employees of the village, including the appendices. Motion carried.
2. President of council. Curt Williams was nominated to serve as the president of council. It was moved to close the nominations and cast a unanimous ballot. Motion carried.
3. Vice president of council. Richard Orahod was nominated to serve as the vice president of council. It was moved to close the nominations and cast a unanimous ballot. Motion carried

VISITORS.

1. AVFD. Mr. John Teny said he was asked by councilmember Gentry to meet with council regarding plans for the AVFD. In councilmember Gentry's absence, councilmember Williams requested that a meeting be held in another venue to discuss plans for the AVFD.

AVFD President Buie updated council on the department's purchase of a new fire engine which was purchased through normal budgeting, and not from grants or donations from surrounding entities.

He also briefed council on:

- The February re-evaluation of their ISO (*Information Services Office*) ratings and ideas for improving their ratings.
 - Creating a common dispatch system which would be run through county dispatch and not Community Care Ambulance Network.
 - Location criteria for a possible new main fire station.
 - Running smaller first responder trucks which would be located at secondary substations.
2. PV Lakers Youth Football. President Tim Campbell and Coach Mark Gray addressed the group on the need for grant money in order to sustain the PV youth football program. Due to the 2020-2021 restrictions mandated by COVID, they have not been able to conduct fund raising campaigns, nor have there been significant donations from individuals and businesses. In addition to discussing the value and importance of youth sports, they discussed the poor condition of the equipment which has degraded over time. Their concerns for the safety of the players is such that they are unwilling to use it for the upcoming football season, stating that without new equipment there would not be a *Little Lakers* league next year. Council was provided with an equipment cost sheet for uniforms and equipment for all 3 little league teams, which also includes the cheerleaders. The total grant needed would be approximately \$20,000.

Councilmember Williams asked for a meeting of the finance committee to discuss the matter and determine what help the village could provide. Councilmember Orahod will set a meeting.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. For the month of December, the village received \$335.00 in fines from the Andover Mayor's Court.

COMMITTEES. The following committee reported on its deliberations and made the following recommendation noted.

UTILITY COMMITTEE

1. Minutes for 4 January 2022. Water & sewer rates increase. Legislation for the rate increase will be addressed in legislation.

LEGISLATION. The mayor read the titles of the following legislation presented for council's consideration.

1. **Ordinance No. 2021-1-O**, an ordinance authorizing and approving of the fiscal officer's various transfers of funds as previously budgeted, for additional appropriations and adjustments to various line items for current expenses and for other expenditures of Andover Village during 2021, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
2. **Resolution No. 2022-2-R**, a resolution declaring it necessary to renew an existing tax levy of 1.46 mills against the entire territory of Andover Village, requesting that the Ashtabula County Auditor certify both the total current tax valuation of the village and the dollar amount of revenue that the levy will generate, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
3. **Ordinance No. 2022-3-O**, an ordinance defining the terms used herein, regulating the use and operation of the Andover Village Sanitary Sewer System, regulating the construction and connection of building sewers, prohibiting, limiting, and controlling the discharge of certain substances into the sewer system, establishing charges for the services of the system including user charges, extra strength surcharges, and debt service charges, which become effective on 1 January 2022, authorizing village employees to serve as inspectors, allowing the administrator to make additional regulations, requiring testing and analysis of certain wastes discharged into the sewer system, establishing certain payment and billing procedures, providing for notice of the potential to have service disconnected for non-payment of charges, establishing penalties for the violation of this ordinance, repealing Ordinance No. 2017-25-O, and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.
4. **Ordinance No. 2022-4-O**, an ordinance establishing charges for the services of the Andover Village Water System, effective 1 January 2022, establishing certain payment and billing procedures, providing for notice of the potential to have service disconnected for non-payment of charges, requiring the installation and replacement of certain water meters and establishing other requirements for certain users, providing for semi-annual deposits to the water improvement fund, and repealing Ordinance No. 2014-11-O and declaring an emergency. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.

NEW BUSINESS.

1. Print of Clarence S. Darrow. The solicitor presented council with a print of famed attorney Clarence S. Darrow (1857-1938), who operated his law firm on the village square and was one of the agents who signed and filed the petition on 4 June 1883, asking the county commissioners "to make and form an incorporated village" to be called "Andover". Solicitor Richard Kotila presented the signed and numbered print to Andover Village to commemorate the 40th anniversary of his service as the Andover Village Solicitor.

OLD/UNFINISHED BUSINESS.

1. UH meeting. The mayor will have another meeting on 19 January 2022 with agents of University Hospitals (UH) regarding the disposition of the old emergency room property. He will brief council on the outcome of the discussion.
2. Second ambulance. The mayor wants a second ambulance in place in the village during peak times in the summer, such as Memorial Day weekend, when the emergency call volume is heavy. He is in discussion with CCAN to see if they can support a second ambulance or the cost of contracting with another provider.

ADJOURNMENT. It was moved at 8:09 to adjourn. Motion carried.



Village Fiscal Officer



Mayor

Andover Village
Special Council Meeting
(25 January 2022)

A special meeting of the Andover Village Council was called to order at 2 p.m. on Tuesday, 25 January 2022 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Solicitor Richard B. Kotila

Village Fiscal Officer Cathryn A. Williams

Village Administrator Richard Mead

Village Police Chief Christopher Baker

Councilmembers: Leo Crouch
 Raymond French
 G. Randy Gentry
 Margo Hornyak
 Rick Orahood
 E. Curt Williams

ABSENT Mayor Gerald DiBell

INTRODUCTORY MATTERS.

1. In the absence of the mayor, Council President E. Curt Williams presided over the meeting.
2. The meeting opened with the pledge to the flag and was followed by the roll call.

LEGISLATION. The mayor read the title of the following legislation presented for council's consideration.

1. **Resolution No. 2022-5-R**, a resolution for the submission to all the electors of the entire territory of Andover Village, on 3 May 2022, in accordance with ORC §5705.191, of the question of a **RENEWAL** of an existing tax levy against the entire territory of the village, for the benefit of the village for the purpose of paying the current operating expenses at a rate not exceeding 1.46 mills for each one dollar of valuation, which amounts to \$0.146 for each one hundred dollars of valuation, for a period of 5 years, beginning with the tax year 2022, and first due in the calendar year 2023, the last collection of which will occur in the calendar year 2027. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.

ADJOURNMENT. It was moved at 2:02 p.m. to adjourn. Motion carried.



Village Fiscal Officer



President of Council