

**Andover Village**  
**Council Meeting**  
**(14 December 2021)**

The regular meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 14 December 2021 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

**IN ATTENDANCE.**

**VILLAGE OFFICERS**

Mayor Gerald DiBell  
Village Fiscal Officer Cathryn A. Williams  
Solicitor Richard B. Kotila  
Village Administrator Richard Mead  
Police Chief Christopher Baker  
Zoning Inspector Fred Border  
Councilmembers:     Leo Crouch  
                              G. Randy Gentry  
                              Margo Hornyak  
                              Richard K. Orahood  
                              Doris Simon  
                              E. Curt Williams

**VISITORS**

Andover Police Sergeant (Sgt) Raymond Kulisz  
Raymond "Buddy" French

**MINUTES AND REPORTS.** The following minutes and reports were presented for council's review prior to the meeting.

1. Council minutes for 16 November 2021
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning Inspector's report
8. Joint Meeting minutes for 23 November 2021
9. Council Work Session minutes for 30 November 2021
10. Andover Union Cemetery Board minutes for 28 October 2021

**INTRODUCTORY MATTERS.**

1. The meeting opened with the pledge to the flag and was followed by the roll call.

2. Council minutes for 16 November 2021. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
3. Bills. It was moved to approve payment of the bills presented in the amount of \$30,316.92 and to allow the fiscal officer to pay additional bills, which will come due in December. Discussion. Motion carried.

#### VISITORS.

None addressed council.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

#### MAYOR

1. Mayor's report. For the month of November, the village received \$353.00 in fines from the Andover Mayor's Court.

#### FISCAL OFFICER

1. Appointment to Andover Union Cemetery Board (AUCB). A member of council will need to be appointed to the AUCB beginning in 2022. The seat will be left vacant with the departure of councilmember Doris Simon. The fiscal officer will request a joint meeting with the township trustees to vote on an appointment.

#### POLICE

1. Recognition of Sgt. Kulisz. Chief Baker presented Sgt. Kulisz with the *Safe Communities 2021 Award* received from the General Assembly of the State of Ohio and the Ashtabula County Board of Commissioners. Sgt. Kulisz was recognized for his civic leadership in crime prevention and emergency response.

#### ZONING

1. Upcoming meetings. With several zoning issues pending, the zoning inspector said he anticipates upcoming meetings of the Board of Zoning Appeals and the Andover Planning Commission.

COMMITTEES. The following committees reported upon their deliberations and made the recommendations noted.

#### JOINT MEETING

1. Joint meeting with the Andover Volunteer Fire Department (AVFD). Minutes for 23 November 2021. The fiscal officer noted that the minutes incorrectly recorded the amount of grant money that was available for the construction of a new fire department and/or safety center, which would house the AVFD, the Andover Police Department and village offices, and an ambulance company. The amount of \$750,000,000 is the overall grant amount to be awarded throughout the state, not the amount to be awarded locally.

#### COUNCIL WORK SESSION

1. Minutes for 30 November 2021. There were no recommendations.

NEW BUSINESS.

1. Amendment to the Handbook. The solicitor noted that §507, paragraphs 4a and 7a need to be amended in the village handbook to remove references to St. Joseph Medical Center. The village has entered into an agreement with State Road Medical Facility, LLC, a medical testing and exam facility, located in Ashtabula, to do employee drug and alcohol tests when necessary. It was moved to amend the handbook. Motion carried.
2. Water and sewer rates. The administrator said it is necessary to raise the water and sewer rates. The fiscal officer's monthly report shows the water fund is barely breaking even and the sewer fund is operating at a loss. The administrator suggested a 6% rate hike. The utilities committee will meet in January to discuss the amount of the rate change.
3. Cancel work session. Councilmember Williams cancelled the December work session.

OLD BUSINESS.

1. New hire. The administrator has hired Bill Webker to the Streets Department beginning 20 December 2021.
2. Bus stop. The mayor wants to get a bus shelter in place soon at the corner of Route 6 and Gates Street. He has reached out to the Ashtabula County Port Authority, which owns the property, but has not heard back. The administrator will reach out to his contact there.
3. Councilmember Doris Simon. Councilmember Orahoad, and other members of council, thanked outgoing councilmember Doris Simon on her 8 years of service on the Andover Village Council.

ADJOURNMENT. It was moved at 7:37 p.m. to adjourn. Motion carried.



Village Fiscal Officer



Mayor