

Andover Village  
Council Meeting  
(9 January 2024)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 9 January 2024 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Lillian Brooke  
Solicitor Richard B. Kotila  
Solicitor Christopher Newcomb  
Village Administrator Richard Mead  
Village Fiscal Officer Cathryn A. Williams  
Police Chief Christopher Baker  
Zoning Inspector Lara Reibold  
Councilmembers:     Raymond French  
                              Margo Hornyak  
                              Richard K. Orahood  
                              E. Curt Williams

VISITORS

Glen Day  
G. Randy Gentry  
Cindy Hussing  
Mitch Larson and Melissa Harvey  
Allison Limestoll  
Matt, Drake, and Isabella Limestoll  
Nancy Logan  
Corinne Schoren, *The News*  
Barb Steel

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for 12 December 2023
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning inspector's report

INTRODUCTORY MATTERS.

1. Council minutes for the 12 December 2023. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
2. Bills. It was moved to approve payment of the bills presented in the amount of \$123,282.17 and to allow the fiscal officer to pay additional bills which will come due in January. Discussion. Motion carried.

#### ORGANIZATIONAL MEETING MATTERS.

1. Appoint members to open council seats. It was moved to appoint G. Randy Gentry to the first open council seat. Motion carried. It was moved to appoint Alicen Limestoll to the second open council seat. Motion carried. Solicitor Richard Kotila administered the oath of office to both members.
2. Handbook. It was moved to adopt the Andover Handbook (Rules and Regulations Governing Andover Village) to govern the actions of council and those of the officers and employees of the village, including the appendices. Motion carried.
3. President of council. Curt Williams was nominated to serve as the president of council. It was moved to close the nominations and cast a unanimous ballot. Motion carried.
4. Vice president of council. Randy Gentry was nominated to serve as the vice president of council. It was moved to close the nominations and cast a unanimous ballot. Motion carried.

#### VISITORS.

1. South Park property. The administrator spoke on behalf of Mitch Larson & Melissa Harvey whose South Park property lies along the drainage ditch at the Chestnut Street rec park. They are requesting an easement onto village property and connection to the drainage ditch.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

#### MAYOR

1. Mayor's report. For the month of December, the village received \$201.00 in fines from the Andover Mayor's Court.

#### ADMINISTRATOR

1. Water tower inspection. Councilmember Gentry asked how the recent inspection of the village water tower went. The administrator said the final report should be available by the end of the month but no major problems were noted.

#### POLICE

1. Cruisers. Councilmember Orahood asked how the cruisers were holding up. The police chief said the oldest one is running best, but the 2020 Ford Explorer has been having problems. The warranty is expired so some of the issues are no longer covered. Councilmember Williams said if a new cruiser is to be purchased next year planning should start now.

COMMITTEES.

No committee reports were presented.

1. Committee assignments for 2024. The mayor presented council with committee assignments for the new year.

LEGISLATION. The mayor read the titles of the following legislation presented for council's consideration.

1. **Ordinance No. 2024-1-O**, an ordinance authorizing and approving of the fiscal officer's various transfers of funds as previously budgeted, for additional appropriations and adjustments to various line items for the current expenses and for other expenditures of Andover Village during 2023, and declaring an emergency. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.
2. **Resolution No. 2024-2-R**, a resolution proposing to the Andover Planning Commission to amend the text of Ordinance No. 883 (the Andover Zoning Ordinance), to accommodate the annexation of land to the village, and declaring an emergency. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.
3. **Resolution No. 2024-3-R**, a resolution proposing to the Andover Planning Commission to amend Ordinance No. 883 (the Andover Zoning Ordinance) to rezone certain real property after it has been annexed to the village to Manufactured Home Park Residential and Commercial (R-3), Public/Quasi-Public, and Commercial, and declaring an emergency. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.
4. **Resolution No. 2024-6-R**, a resolution accepting the proposal of the Ashtabula County Sheriff's Office for police dispatching services for Andover Village, authorizing the village administrator to enter into a contract in accordance with the terms of the proposal, and declaring an emergency. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.
5. **Resolution No. 2024-7-R**, a resolution accepting the bid of United Survey, Inc. for the sewer lining project for Elm Street and Peach Street, authorizing the Andover Village Administrator and Fiscal Officer to enter into a contract with the bidder, and declaring an emergency. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.

NEW BUSINESS.


1. Sewer lining project. The administrator reported that the village has been approved to receive a grant from the Ohio Public Works Commission contributing 60% of the funding for the sewer lining project on Peach and Elm Streets in the village.
2. Airbnb's. The zoning inspector will be working with the solicitor to draft language, to be included in the Andover Zoning Ordinance, addressing Airbnb's in the village.
3. Financial audit. The fiscal officer reported that the 2022-2023 financial audit will be commencing in the next few weeks.

UNFINISHED/OLD BUSINESS.

There was no unfinished/old discussed.

ADJOURNMENT. It was moved at 7:28 to adjourn. Motion carried.

  
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Village Fiscal Officer

  
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Mayor