

Andover Village
Council Meeting
(13 August 2025)

A meeting of the Andover Village Council was called to order at 5:00 p.m. on Wednesday, 13 August 2025 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Lillian Brooke
Solicitor Christopher Newcomb
Village Administrator Richard Mead
Village Fiscal Officer Cathryn A. Williams
Police Chief Christopher Baker
Zoning Inspector Lara Reibold
Councilmembers by roll call: Gerald DiBell - present
G. Randy Gentry - present
Margo Hornyak – present
Alicen Limestoll - present
Richard K. Orahood - present
E. Curt Williams – present

VISITORS

Brenda Bone, Secretary, New Horizons Corporation
Thomas Callen, CEO, New Horizons Corporation
Glen Day
Bob Ettinger, *The News*
Buddy French
Susan Smith
Bob Swartz

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for 9 July 2025
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning inspector's report
8. Ordinance Committee minutes for 16 July 2025
9. Andover Union Cemetery Board minutes for 27 July 2025

INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.
2. Council minutes for 9 July 2025. Since no corrections or changes were necessary, Councilmember Orahod moved to approve the minutes as submitted. Councilmember Hornyak seconded the motion. Councilmember Orahod; yes. Councilmember Hornyak; yes. Councilmember Williams; yes. Councilmember Limestoll; yes. Councilmember DiBell; yes. Councilmember Gentry; yes. Motion carried.
3. Bills. Councilmember Williams moved to approve payment of the bills submitted and to allow the fiscal officer to pay additional bills which will come due in August. Councilmember Gentry seconded the motion. Councilmember Williams; yes. Councilmember Gentry; yes. Councilmember DiBell; yes. Councilmember Hornyak; yes. Councilmember Orahod; yes. Councilmember Limestoll; yes. Motion carried.

VISITORS.

1. Historic Route 6 Museum. Mr. Thomas Callen addressed council about his interest in purchasing the building on the southwest corner of the town square to create a Route 6 history museum. Before he proceeds further, he wanted to know if council had any objections to, or if there were zoning restrictions for, such an enterprise. There was discussion and questions about his plans. There were no initial objections to his plans and a museum is not prohibited in that location.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. For the month of July, the village received \$1,236.00 in fines from the Andover Mayor's Court.

COMMITTEES. The following committee reported upon its deliberations and made the recommendation noted.

ORDINANCE COMMITTEE

1. Minutes for 16 July 2025. The committee recommends that council adopt zoning Ordinance No's. 2025-15-O, 2025-16-O, 2025-17-O, and 2025-18-O which shall be presented as legislation later in the meeting.

CORRESPONDENCE

1. Notice to Legislative Authorities. The fiscal officer received notice from the Department of Commerce notifying council of their right to object to the renewing of local retail permits for selling alcoholic beverages which will expire in October 2025. There were no objections.

LEGISLATION. After the mayor read the titles of the following legislation, the solicitor said that each item should be read at a public hearing since it concerns changes to the zoning code. A public hearing was scheduled for Tuesday, 9 September 2025 at 6:00 p.m. (1 hour prior to the September council meeting).

1. **Ordinance No. 2025-15-O**, an ordinance modifying and amending the Village of Andover Zoning Code/Ordinance and hereby replacing any and all prior revisions of the same said code attached hereto and fully incorporated herein and not declaring an emergency.
2. **Ordinance No. 2025-16-O**, an ordinance establishing and approving a Business Registration Form, Business License Application, and Fee Schedule for the Village of Andover and not declaring an emergency.
3. **Ordinance No. 2025-17-O**, an ordinance establishing fees and costs for the Village of Andover zoning department, including but not limited to permits, appeals, occupancy, and general zoning pursuant to the attached fee schedule incorporated herein and not declaring an emergency.
4. **Ordinance No. 2025-18-O**, an ordinance creating Chapter---“Bed Tax” of the Village of Andover codified ordinances and not declaring an emergency.

NEW BUSINESS.

1. Employee pay raise. The administrator requested a pay raise for village secretary and water & sewer clerk, Julianne Shetler. Councilmember DiBell moved to increase the pay of Mrs. Shetler by \$1 an hour beginning with the pay period ending 8/17/25. Councilmember Limestoll seconded the motion. Councilmember DiBell; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Gentry; yes. Councilmember Hornyak; yes. Councilmember Orahoad; yes. Motion carried.
2. Promotion to Sergeant. The administrator requests council consider promoting Patrolman Robert Johnson to the rank of police sergeant with its associated pay according to *Exhibit B* of the pay ordinance. Councilmember Williams requested that the police chief submit a letter of recommendation for the promotion and the change be further discussed at the September work session.
3. Change of meeting time and date. Councilmember Williams reminded council that in September the council meetings will be changed back to the second Tuesday of every month at 7:00 p.m. and monthly work sessions will resume on the last Wednesday of the month at 4:30 p.m.

OLD /UNFINISHED BUSINESS.

There was no old/unfinished business.

EXECUTIVE SESSION.

Councilmember Williams moved to enter an executive session at 5:32 p.m. for the purpose pending and/or imminent litigation. Councilmember Hornyak seconded the motion. Councilmember Williams; yes. Councilmember Hornyak; yes. Councilmember Orahoad; yes. Councilmember Limestoll; yes. Councilmember Gentry; yes. Councilmember DiBell; yes. Motion carried.

Councilmember Gentry moved to reconvene the regular meeting at 5:50 p.m. Councilmember Limestoll seconded the motion. Councilmember Gentry; yes. Councilmember Limestoll; yes. Councilmember DiBell; yes. Councilmember Hornyak; yes. Councilmember Orahoad; yes. Councilmember Williams; yes. Motion carried.

ADJOURNMENT.

Councilmember Gentry moved at 5:50 to adjourn. Councilmember DiBell seconded the motion. Councilmember Gentry; yes. Councilmember DiBell; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Orahoad; yes. Councilmember Hornyak; yes. Motion carried.



Fiscal Officer



Mayor