

Andover Village
Council Meeting
(14 October 2025)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 14 October 2025 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Village Administrator Richard Mead
Village Fiscal Officer Cathryn A. Williams
Police Chief Christopher Baker
Zoning Inspector Lara Reibold
Solicitor Christopher Newcomb
Councilmembers by roll call: G. Randy Gentry - present
Margo Hornyak – present
Alicen Limestoll - present
Richard K. Orahood - present
E. Curt Williams – present

ABSENT

Mayor Lillian Brooke
Councilmember Gerald DiBell

VISITORS

Brett Bellas, Executive Director, Ashtabula County Metroparks
Bob Ettinger, *The News*
Raymond “Buddy” French
Bob Swartz

MINUTES AND REPORTS. The following minutes and reports were presented for council’s review prior to the meeting.

1. Council meeting minutes for 9 September 2025
2. Special council meeting minutes for 26 September 2025
3. Bills
4. Mayor’s report
5. Fiscal officer’s report
6. Administrator’s report
7. Police chief’s report
8. Zoning inspector’s report
9. Council work session minutes for 24 September 2025
10. Finance committee minutes for 24 September 2025
11. Utilities committee minutes for 2 October 2025
12. Andover Union Cemetery Board minutes for 28 August 2025

INTRODUCTORY MATTERS.

1. Acting Mayor. In the absence of the mayor, council president Curt Williams conducted the meeting.
2. The meeting opened with the pledge to the flag and was followed by the roll call.
3. Council minutes for 9 September 2025. Since no corrections or changes were necessary, Councilmember Hornyak moved to approve the minutes as submitted. Councilmember Limestoll seconded the motion. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Orahoad; yes. Councilmember Gentry; yes. Motion carried.
4. Special council meeting minutes for 26 September 2025. Since no corrections or changes were necessary, Councilmember Orahoad moved to approve the minutes as submitted. Councilmember Gentry seconded the motion. Councilmember Orahoad; yes. Councilmember Gentry; yes. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Motion carried.
5. Bills. Councilmember Orahoad moved to approve payment of the bills submitted and to allow the fiscal officer to pay additional bills which will come due in October. Councilmember Hornyak seconded the motion. Councilmember Orahoad; yes. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Gentry yes. Motion carried.

VISITORS.

1. Greenway Trails. Brett Bellas updated council on the Greenway Trails project. Construction for phase 1.3 is underway. The design for phase 1.4 has been awarded and they are working on grant for the construction phase. He requested a letter of support from council to be included in the grant package.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. For the month of September, the village received \$208.00 in fines from the Andover Mayor's Court.

POLICE

1. Digital speed sign. Councilmember Orahoad said the digital speed sign that was on Orchard Street curbed speeding on the street. The police chief said the sign was on loan to the police department.

COMMITTEES. The following committee reported upon its deliberations and made the recommendation noted.

COUNCIL WORK SESSION.

1. Minutes from 24 September 2025. PAYO fee. The group recommends that the Pymatuning Area Youth Organization (PAYO) pay the village a fee of \$500 annually to help offset the cost of their use of the village recreation parks. The fee helps with expenses

such as garbage pick-up, electricity, restroom products (toilet paper, paper towels & soap), and daily park clean-up by village employees. A letter to the PAYO board will be sent prior to the beginning of the baseball season. Councilmember Hornyak moved that PAYO contribute \$500 to help with the costs incurred for their use of the rec parks. Councilmember Orahod seconded the motion. Councilmember Hornyak; yes. Councilmember Orahod; yes. Councilmember Limestoll; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Motion carried.

FINANCE COMMITTEE.

1. Minutes of 24 September 2025. The committee recommends a meeting of the village utilities committee to consider amending the water & sewer ordinance to include an outside user's fee.
2. Employee pay raises. Councilmember Orahod moved that **Exhibits A and B** of Pay Ordinances **No. 2024-14-O** and **2024-25-O** be updated to the following employee pay raises effective with the pay period ending October 26, 2025. Councilmember Limestoll seconded the motion. Councilmember Orahod; yes. Councilmember Limestoll; yes. Councilmember Gentry; yes. Councilmember Hornyak; yes. Councilmember Williams; yes. Motion carried.

Chief of Police: \$2,275.20/pay period

Sergeant: \$23.65/hour

Officer 1: \$21.45/hour

Part-time Officers: \$19.50/hour

Village Administrator: \$2,507.69/pay period

Laborer 1: \$19.25/hour

Laborer 2: \$18.00/hour

Zoning Inspector: \$17.00/hour

UTILITIES COMMITTEE.

1. Minutes of 2 October 2025. Outside user's fee. The committee recommends that a fee of \$30 be assessed to each water & sewer bill for services that go outside the village, beginning with the January 2026 consumption. The fee will be split between the water & sewer fund. Legislation is presented later in the meeting.

CORRESPONDENCE

There was no correspondence.

LEGISLATION. The following titles of legislation were presented for council's consideration.

1. **Ordinance No. 2025-15-O**, an ordinance modifying and amending the Village of Andover Zoning Code/Ordinance and hereby replacing any and all prior revisions of the same said code attached hereto and fully incorporated herein and not declaring an emergency. Councilmember Gentry moved to accept the 3rd reading and act. Councilmember Limestoll seconded the motion. Councilmember Gentry; yes. Councilmember Limestoll;

yes. Councilmember Williams; yes. Councilmember Orahood; yes. Councilmember Hornyak; yes. Motion carried.

2. **Ordinance No. 2025-16-O**, an ordinance establishing and approving a Business Registration Form, Business License Application, and Fee Schedule for the Village of Andover and not declaring an emergency. Councilmember Orahood moved to accept the 3rd reading and act. Councilmember Limestoll seconded the motion. Councilmember Orahood; yes. Councilmember Limestoll; yes. Councilmember Hornyak; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Motion carried.
3. **Ordinance No. 2025-17-O**, an ordinance establishing fees and costs for the Village of Andover zoning department, including but not limited to permits, appeals, occupancy, and general zoning pursuant to the attached fee schedule incorporated herein and not declaring an emergency. Councilmember Orahood moved to accept the 3rd reading and act. Councilmember Gentry seconded the motion. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Motion carried.
4. **Ordinance No. 2025-18-O**, an ordinance creating Chapter---“Bed Tax” of the Village of Andover codified ordinances and not declaring an emergency. Councilmember Limestoll moved to accept the 3rd reading and act. Councilmember Hornyak seconded the motion. Councilmember Limestoll; yes. Councilmember Hornyak; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Motion carried.
5. **Resolution No. 2025-20-R**, a resolution adopting a cybersecurity policy for the Village of Andover and not declaring an emergency. Councilmember Limestoll moved to accept the 1st reading and to move the resolution to a 2nd reading. Councilmember Williams seconded the motion. Councilmember Limestoll; yes. Councilmember Williams; yes. Councilmember Orahood; yes. Councilmember Gentry; yes. Councilmember Hornyak; yes. Motion carried.
6. **Resolution No. 2025-21-R**, a resolution authorizing the Village Administrator and/or Village Mayor of the Village of Andover to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement program(s) for the Water Tower Project and to execute any and all contracts as required and declaring an emergency. Councilmember Hornyak moved to declare an emergency. Councilmember Orahood seconded the motion. Councilmember Hornyak; yes. Councilmember Orahood; yes. Councilmember Williams; yes. Councilmember Limestoll; yes. Councilmember Gentry; yes. Motion carried.

Councilmember Gentry moved to waive the 3 readings. Councilmember Williams seconded the motion. Councilmember Gentry; yes. Councilmember Williams; yes.

Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Orahood; yes. Motion carried.

Councilmember Gentry moved to act. Councilmember Orahood seconded the motion. Councilmember Gentry; yes. Councilmember Orahood; yes. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Williams; yes. Motion carried.

7. **Ordinance No. 2025-22-O**, an ordinance establishing new water and sewer rates and water and sewer billing procedures for the Village of Andover specifically for water and sewer rates issued against non-resident account holders receiving water and sewer services from the Village of Andover and not declaring an emergency. Councilmember Orahood moved to accept the 1st reading and to move the ordinance to a 2nd reading. Councilmember Hornyak seconded the motion. Councilmember Orahood; yes. Councilmember Hornyak; yes. Councilmember Williams; yes. Councilmember Limestoll; yes. Councilmember Gentry; yes. Motion carried.

NEW BUSINESS.

There was no news business.

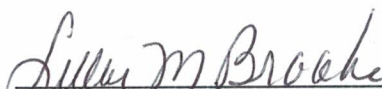
OLD /UNFINISHED BUSINESS.

1. Water tower rehabilitation project. Councilmember Orahood asked the administrator if there is any update on financing for the water tower rehab project. There is no update.

EXECUTIVE SESSION. Councilmember Williams moved to enter an executive session at 7:36 p.m. to discuss probable litigation. Councilmember Gentry seconded the motion. Councilmember Williams; yes. Councilmember Gentry; yes. Councilmember Hornyak; yes. Councilmember Limestoll; yes. Councilmember Orahood; yes. Motion carried. The meeting reconvened at 8:05 p.m.

ADJOURNMENT. Councilmember Orahood moved to adjourn the meeting at 8:06 p.m. Councilmember Limestoll seconded the motion. Councilmember Orahood; yes. Councilmember Limestoll; yes. Councilmember Hornyak; yes. Councilmember Gentry; yes. Councilmember Williams; yes. Motion carried.


Fiscal Officer


Mayor