

**Andover Village**  
**Council Meeting**  
**(8 August 2023)**

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 8 August 2023 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

**IN ATTENDANCE.**

**VILLAGE OFFICERS**

Mayor Gerald DiBell  
Solicitor Richard B. Kotila  
Village Fiscal Officer Cathryn A. Williams  
Village Administrator Richard Mead  
Police Chief Christopher Baker  
Zoning Inspector Lara Reibold  
Councilmembers:   Leo Crouch  
                          Raymond French  
                          G. Randy Gentry  
                          Margo Hornyak  
                          Richard K. Orahood  
                          E. Curt Williams

**VISITORS**

Mathew Bush, Andover Volunteer Fire Department (AVFD)  
Glenn Day  
Butch & Bonnie Hanna  
Nancy Logan, Andover Public Library  
Bob & Beth Swartz  
Warren Dillaway, *The Star Beacon*  
Corinne Schoren, *The Star Beacon*

**MINUTES AND REPORTS.** The following minutes and reports were presented for council's review prior to the meeting.

1. Council minutes for 11 July 2023
2. Budget Hearing of Council for 11 July 2023
3. Bills
4. Mayor's report
5. Fiscal officer's report
6. Administrator's report
7. Police chief's report
8. Zoning inspector's report
9. Andover Union Cemetery Board minutes for 22 June 2023

**INTRODUCTORY MATTERS.**

1. The meeting opened with the pledge to the flag and was followed by the roll call.

2. Minutes for the 11 July 2023 regular meeting and 11 July budget hearing. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
3. Bills. It was moved to approve payment of the bills presented in the amount of \$97,410.33 and to allow the fiscal officer to pay additional bills which will come due in August. Discussion. Motion carried.

#### VISITORS.

1. Flooding on property. Butch Hanna reported to council that after the last big storm the creek which runs through his property, situated at the corner of North Main and Orchard Streets, overflowed and flooded his property and the area around his house, including Orchard Street. The drainage pipe which runs from Centerra and the car wash flows into the creek behind his house. The administrator said he is aware there has been a longstanding problem in that area when a bad storm comes through and it may be that a larger drainage pipe needs to be installed. Mr. Hanna added that the creek is clogged with brush and debris. The administrator said the village crew is not permitted to do work below the waterline of any creek as they are "designations of the State of Ohio".
2. North Main Street sidewalk. Mr. Hanna asked if the sidewalk on the west side of North Main Street could be cleared for safer passage for the individual that has to navigate the sidewalk with a wheelchair.
3. Weather alert siren. Matthew Bush asked about the weather alert siren which has not been in operation, particularly during the recent storms. According to Mr. Tim Settles, Deputy Director of the Ashtabula County Emergency Management Agency, there is no requirement to have sirens and most villages/townships no longer use them anymore due to their limited capabilities. Instead, the trend is to use the *ReadyAlert* emergency notification system which uses voice, text, and email options to send out alerts and which has proven to be far more effective. Mr. Settles written response regarding emergency weather alerting was given to Mr. Bush.
4. Storybook Trail. Nancy Logan invited the Mayor and Council to attend the *Grand Opening* of the Andover Public Library's Storybook Trail on Tuesday, August 15<sup>th</sup> at 11:30 a.m. on the grounds of the library. She also thanked the village administrator for all the help he gave to make the trail possible.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

#### MAYOR

1. Mayor's report. For the month of July, the village received \$582.00 in fines from the Andover Mayor's Court.

#### COMMITTEES.

No committee reports were presented.

CORRESPONDENCE. The mayor reviewed the following correspondence in addition to the items presented for council's review.

1. Thank you card. The mayor read a card received from the Pymatuning Valley Little Lakers Football/Cheerleading Board thanking the mayor and council for the AED units which were purchased and donated to the sports program.

LEGISLATION. The titles of the following legislation were presented for council's consideration.

1. **Ordinance No. 2023-14-O**, an ordinance establishing the fees and costs to be charged for filing applications and appeals under the Andover Zoning Ordinance, establishing procedures pertaining to the fees and costs, and repealing Ordinance No. 2022-34-O. It was moved to accept the 3<sup>rd</sup> reading. Discussion. Motion carried.
2. **Ordinance No. 2023-16-O**, an ordinance repealing Ordinance No 2023-15-O, establishing the salaries, wages, and employment benefits of the Andover Village employees, effective 18 September 2023, unless otherwise provided in this ordinance, and declaring an emergency. Mr. Kotila explained the changes from the pay ordinance which was passed at the June 2023 meeting. It was moved to accept the 1<sup>st</sup> reading. Discussion. Motion carried. It was moved to waive the 3 readings and declare an emergency. Motion carried.

NEW BUSINESS.

1. Change of Mayor's Court Clerk. The fiscal officer reported that Beth Swartz, part-time village secretary, began the administrative duties of the Andover Mayor's Court on 1 August 2023, pending the retirement of village secretary Joyce Ermansons on 22 September 2023, and will now need access to the mayor's court bank account. It was moved that the Andover Village Administrator is authorized and directed to execute on behalf of Andover Village all documents required by The Andover Bank to confirm that Beth Swartz has replaced Joyce Ermansons as the Andover Mayor's Court Clerk and is authorized to conduct the Mayor's Court's banking along with the mayor. Motion carried.
2. New utilities clerk. The administrator reported that he has hired Julianne Shetler for the utilities clerk position which will be vacated upon the retirement of Joyce Ermansons.

OLD/UNFINISHED BUSINESS.

1. Council work sessions. Councilmember Williams asked council whether to resume the monthly work sessions in August or September. It was agreed that the work sessions would resume in September.

EXECUTIVE SESSION. It was moved to enter an executive session at 7:36 p.m. to discuss personnel. Motion carried. The mayor reconvened the meeting at 8:32 p.m.

NEW BUSINESS.

1. It was moved to accept the retirement of village solicitor Richard Kotila, effective 31 December 2023. Motion carried.

ADJOURNMENT. It was moved at 8:34 to adjourn. Motion carried.

  
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Village Fiscal Officer

  
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Mayor