

Andover Village
Council Meeting
(12 September 2023)

A joint meeting of the Andover Village Council and the Andover Township Trustees was called to order at 7:00 p.m. on Tuesday, 12 September 2022, at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Mayor Gerald DiBell
Village Fiscal Officer Cathryn A. Williams
Solicitor Richard B. Kotila
Village Administrator Richard Mead
Police Chief Chris Baker
Zoning Inspector Lara Reibold
Councilmembers: Leo Crouch
 Raymond French
 G. Randy Gentry
 Margo Hornyak
 Rick Orahood
 Curt Williams

TOWNSHIP OFFICERS

Fiscal Officer Karen Chapman
Trustees: Glenn Day
 Bill French
 Andrew Kirby

VISITORS

Lillian Brooke
Teresa Crouch
Nancy Logan
Beth Swartz & Jennifer Swartz
Corinne Schoren, *The News*

INTRODUCTORY MATTERS.

1. The meeting opened with the pledge to the flag and was followed by the roll call.

JOINT MEETING.

1. A.U.C.B. appointment. It was moved to re-appoint Bill French as *Andover Township Member* to the Andover Union Cemetery Board. Motion carried. Mr. French will serve on the board for the 1/1/24 – 12/31/26 term.

ADJOURNMENT. There being no further business to be addressed by the combined group, it was moved at 7:02 p.m. to adjourn the joint meeting. Motion carried. Trustee Day remained in the audience.

The regular meeting of the Andover Village Council convened at 7:02 p.m.

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council minutes for 8 August 2023
2. Bills
3. Mayor's report
4. Fiscal officer's report
5. Administrator's report
6. Police chief's report
7. Zoning inspector's report

INTRODUCTORY MATTERS.

1. Council minutes for the 8 August 2023 meeting. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
2. Bills. It was moved to approve payment of the bills presented in the amount of \$100,519.80 and to allow the fiscal officer to pay additional bills, which will come due in September. Discussion. Motion carried.

VISITORS.

None addressed council at this time.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. For the month of August, the village received \$649.00 in fines from the Andover Mayor's Court.

FISCAL OFFICER

1. Accounts Custodian. The fiscal officer reported that the Andover Bank requires a general custodian be named for the four (4) accounts the village holds with them. It was moved to name Cathryn A. Williams, Andover Village Fiscal Officer, as the custodian/authorized signer for the *Interest Checking*, *Public Funds Money Market*, *Mayor's Court*, and *Passbook Savings* accounts. Motion carried.
2. Change of Water & Sewer Utilities Clerk. The fiscal officer reported that Julianne Shetler will be the full-time water & sewer utilities clerk pending the retirement of Joyce Ermansons on 22 September 2023 and will now need full on-line access to both the *Passbook Savings* and *Money Market* accounts at the Andover Bank. It was moved that the Andover Village Fiscal Officer is authorized and directed to execute on behalf of Andover Village all documents required by The Andover Bank to confirm that Julianne Shetler has replaced Joyce Ermansons as the Andover Village Utilities Clerk and is

authorized to conduct the banking along with the Village Administrator and Village Fiscal Officer. Motion carried.

3. Remove name from accounts. The fiscal officer reported that former mayor Raymond French's name is still on record at the Andover Bank as an authorized signer for the village bank accounts. It was moved to remove Raymond French as an authorized signer on all village bank accounts. Motion carried.

ADMINISTRATOR

1. Administrator's report. Councilmember Orahood asked the administrator about the damage done to the Ohio Avenue well house. The damage, due to a storm, was minor and has been repaired.
2. Security cameras. Security cameras are now in operation on the site of both well houses.
3. Rec park complaints. There have been complaints regarding the treatment and lack of treatment of weeds at the rec park. The administrator is working with the village crew to bring the park back up to standard.

ZONING INSPECTOR

1. Zoning inspector's report. Councilmember Williams thanked the zoning inspector for all the information her reports contain.
2. Mayor's Court zoning case. The mayor reported that there were two (2) zoning citations heard at the September mayor's court. One is an ongoing dispute between a landlord and the tenant that he is getting more information on.

COMMITTEES.

There were no committee reports.

LEGISLATION. The mayor read the titles of the following legislation presented for council's consideration.

1. **Resolution No. 2023-17-R**, a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. It was moved to accept the 1st reading. Discussion. Motion carried. It was moved to waive the 3 readings. Motion carried.
2. **Resolution No. 2022-18-R**, a resolution retaining attorney Richard B. Kotila as the Andover Village Assistant Solicitor, and establishing the duties of that position and the retainer to be paid. It was moved to accept the 1st reading. Discussion. Motion carried. The resolution will move to a 2nd reading.

NEW BUSINESS.

There was no new business.

OLD/UNFINISHED BUSINESS.

1. Emergency Medical Technician (EMT) training. The mayor said he has heard that the offer of Community Care Ambulance Network (CCAN) to provide EMT training at no cost to interested members of the Andover Volunteer Fire Department (AVFD) has changed. He will be reaching out to representatives of both CCAN and the AVFD to get more

information on the terms for training new EMT's. He would like to have them attend a council meeting to discuss what the new terms for training are.

2. Halloween. Halloween is set for 4-6 p.m. on Tuesday, October 31, 2023.

EXECUTIVE SESSION. It was moved to enter executive session at 7:23 p.m. to discuss imminent litigation and personnel. Motion carried. The mayor reconvened the meeting at 7:58 p.m.

ADJOURNMENT. It was moved at 7:58 p.m. to adjourn. Motion carried.



Village Fiscal Officer



Mayor