

Andover Village
Council Meeting
(13 February 2024)

A meeting of the Andover Village Council was called to order at 7:00 p.m. on Tuesday, 13 February 2024 at the Andover Village Hall, 134 Maple Street, Andover, Ohio, in accordance with the rules of notification.

IN ATTENDANCE.

VILLAGE OFFICERS

Solicitor Christopher Newcomb
Village Administrator Richard Mead
Village Fiscal Officer Cathryn A. Williams
Police Chief Christopher Baker
Zoning Inspector Lara Reibold
Councilmembers: Raymond French
G. Randy Gentry
Margo Hornyak
Alicen F. Limestoll
Richard K. Orahood
E. Curt Williams

ABSENT

Mayor Lillian Brooke

VISITORS

Glen Day
Matt Limestoll
Nancy Logan, Andover Public Library
Bob & Beth Swartz
Corinne Schoren, *The News*
Warren Dillaway, *The Star Beacon (arrived at 7:35)*

MINUTES AND REPORTS. The following minutes and reports were presented for council's review prior to the meeting.

1. Council meeting minutes for 9 January 2024
2. Andover Planning Commission minutes for 29 January 2024
3. Council work session minutes for 30 January 2024
4. Andover Union Cemetery Board minutes for 16 November 2023
5. Bills
6. Mayor's report
7. Fiscal officer's report
8. Administrator's report (*provided at meeting*)
9. Police chief's report
10. Zoning inspector's report

INTRODUCTORY MATTERS.

1. Acting mayor. In the absence of Mayor Brooke, Council President E. Curt Williams conducted the meeting.
2. Council minutes for the 9 January 2024. No corrections or changes were necessary, so the minutes were deemed approved as submitted.
3. Bills. It was moved to approve payment of the bills presented in the amount of \$25,345.68 and to allow the fiscal officer to pay additional bills which will come due in February. Discussion. Motion carried.

VISITORS.

1. Eclipse celebration. Nancy Logan said the Andover Public Library will be hosting a Solar Eclipse celebration/tailgating party on Monday, April 8th beginning at 11:00 a.m. The eclipse is expected to be visible from 1:00 until 4:30. The celebration will be held at the parking lots of the Pymatuning Valley Schools, which are closed for the day. Food trucks will be on site. The library has 2,000 solar eclipse glasses to hand out the day of the event.

REPORTS OF OFFICERS. The following officers presented, reviewed, and commented upon the reports and other matters noted.

MAYOR

1. Mayor's report. There were no fines received from the Andover Mayor's Court for the month of January.

FISCAL OFFICER

1. Year-end financial reports. The 2023 accounting year is closed and financial reports are available for review.
2. New elected council training seminars. The Ohio Municipal League conducts seminars for newly elected council members. Registration information was provided to councilmember Limestoll.
3. Contact information. The fiscal officer asked the group to review their *Andover Village Officer's Contact* information list for accuracy.

ZONING

1. Repeat offenders. The zoning inspector asked council how to handle recurring zoning offenses when a zoning violation letter has gone out to a property owner and the property owner is again in violation. Council agreed that if it is a further offense, after a previous one has been corrected, another letter must go out. The administrator said he was willing to talk with property owners in cases where this has become a problem.

COMMITTEES. The following committees reported upon their deliberations and made the recommendations noted.

ANDOVER PLANNING COMMISSION

1. Minutes for 29 January 2024. The commission accepted Resolution 2024-2-R to amend the text of Ordinance No. 883 (the Andover Zoning Ordinance) to accommodate the

annexation agreement between the Village of Andover and Andover Country Meadows, LLC. Council set a date for a public hearing on the matter for Monday, 25 March 2024 at 6:30 p.m.

2. Parcels combination. The commission reviewed the request of James and Lucille Miller to combine three (3) parcels they own on Orchard Street. Since no change of zoning is requested further action of council is not needed. The request will be submitted to the county for approval.

COUNCIL WORK SESSION

1. Minutes for 30 January 2024. There were no recommendations.

LEGISLATION. The mayor read the titles of the following legislation presented for council's consideration.

1. 1st Reading, **Ordinance No. 2024-8-O, Permanent Appropriations**, an ordinance to make permanent appropriations for the current expenses and other expenditures of Andover Village during fiscal year ending 31 December 2024, and repealing Ordinance No. 2023-22-O. Discussion. It was moved to waive the 3 readings. Motion carried. It was moved to act. Motion carried.
2. 1st Reading, **Ordinance No. 2024-9-O**, an ordinance approving, adopting, and enacting the 2024 edition of the Ohio Basic Code as the Andover Municipal Code, publishing the enactment of new matters, repealing Ordinance No. 2023-29-O, and declaring an emergency. Discussion. It was moved to declare an emergency. Motion carried. It was moved to waive the 3 readings. Motion carried. It was moved to act. Motion carried.
3. 1st Reading, **Ordinance No. 2024-11-O**, an ordinance accepting and approving the bid from United Survey, Inc. of Oakwood Village, Ohio for the Andover Village Elm and Peach Street sewer lining project in the sum of \$83,794.00 and authorizing the Mayor and/or Administrator to execute any contracts associated with the same and declaring an emergency. Discussion. It was moved to declare an emergency. Motion carried. It was moved to waive the 3 readings. Motion carried. It was moved to act. Motion carried.

NEW BUSINESS.

1. Codifying Ordinances. There was discussion on the merits of codifying the village ordinances. The administrator and zoning inspector will present more information for the finance committee to consider at their meeting on 15 February.

UNFINISHED/OLD BUSINESS.

There was no unfinished/old discussed.

EXECUTIVE SESSION. It was moved to enter an executive session at 7:48 p.m. to discuss employee compensation. Motion carried. The mayor reconvened the meeting at 8:17 p.m.

ADJOURNMENT. It was moved at 8:17 to adjourn. Motion carried.

Cathy Williams
Village Fiscal Officer

Allen M. Brock
Mayor